



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

MEMORANDUM

****REVISED 01-18-2021**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: January 14, 2021

SUBJECT: JEFFERSON COUNTY Meetings – Week of January 18, 2021

Monday January 18, 2021	No Scheduled County Meetings		
Tuesday January 19, 2021	Human Resources Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Wednesday January 20, 2021	Land and Water Conservation Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Bridges Federated Library System Board	4:00 p.m.	Videoconference OR Bridges Library System 741 N. Grand Ave, #210, Waukesha
Thursday January 21, 2021	*HOME Consortium Board (Canceled)	9:00 a.m.	Videoconference OR Waukesha County Admin Building 515 W. Moreland Blvd, Rm 355/359 Waukesha
	Executive Committee	1:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Friday January 22, 2021	**Law Enforcement and Emergency Management Committee (Agenda Revised)	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Saturday January 23, 2021	No Scheduled County Meetings		
Sunday January 24, 2021	No Scheduled County Meetings		

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 205 and Videoconference
Jefferson, WI 53549

Tuesday, January 19, 2021 @ 8:30 a.m.

Join Zoom Meeting:

<https://zoom.us/j/94682887058?pwd=VUpnY1lFOGU4VEVjZFFNREdycU1TUT09>

Meeting ID: 946 8288 7058

Passcode: 427144

One tap Mobile: **1-312-626-6799, 946 8288 7058#**

Committee Members: James Braugher, Chair; Joan Fitzgerald; Laura Payne, Secretary; Brandon White, and Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of December 15, 2020, Human Resources Committee Minutes
8. Discussion and possible action to create an Event Coordinator position and to unfund a vacant Marketing Specialist position at the Fair Park
9. Update regarding the staffing of COVID-19 vaccination clinics
10. Update, discussion, and possible action concerning paid leave and the expiration of the Families First Coronavirus Response Act, specifically the Emergency Paid Sick Leave Act and the Emergency Family and Medical Leave Expansion Act
11. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(g), "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" for the purpose of discussing a possible employment law claim against Jefferson County
12. Reconvene into open session for possible action on items discussed in closed session
13. Review of December 2020, monthly financial reports for Human Resources and Safety
14. Report from Human Resources Director:
 - a. Vacant position requests
 - b. Emergency Help requests
 - c. Additional steps, benefits, and bonuses provided to employees
 - d. Update of Human Resources activities in December
15. Set next meeting date and agenda items
16. Adjournment

Next scheduled meetings:

Tuesday, February 16, 2021 at 8:30 a.m.

Tuesday, March 16, 2021 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

**Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse
311 S Center Ave, Rm 205
Jefferson, WI 53549-1701**

Wednesday, January 20, 2021 @ 8:30 am

Join Zoom Meeting
<https://zoom.us/j/94186699586>
Meeting ID: 941 8669 9586#
Dial by your location: +1 312 626 6799

Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Mike Kelly (Secretary), Dan Herbst (UWEX Member), John Kannard (UWEX Member), *Vacant (FSA Rep), and Margaret Burlingham (PACE Rep)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the January Agenda
5. Approval of the December 16, 2020 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) January 2021 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion and Possible Action on Entering into a Lease for Agricultural Land at Dorothy Carnes Park between Jefferson County and WD Hoard & Sons Company
11. Discussion and Possible Action on 2021-2030 Land and Water Resources Management Plan and Resolution
<https://www.jeffersoncountywi.gov/Reports/Plans/2021-2030%20Land%20and%20Water%20Resources%20Management%20Plan.pdf>
12. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
13. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
14. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
15. Review of the Monthly Financial Report (November)
16. Discussion on Items for the Next Agenda
 - Next Scheduled Meeting February 17, 2021 @ 8:30 am in Room 205
17. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080

W bridgeslibrarysystem.org

Regular Board Meeting

DATE: **Wednesday, January 20, 2021**
TIME: **4:00 p.m.**
PLACE: **Bridges Library System Office**
741 N. Grand Avenue, Suite 210
Waukesha, WI 53186

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

Meeting via Zoom.us at the following meeting link:

<https://us02web.zoom.us/j/6096419580?pwd=MG5tU2ltOVA0YjRSYjhOeEZBM09Qdz09>

Via phone Call in: 1-312-626-6799 **Meeting ID: 609 641 9580 Passcode: 940587**

Due to the COVID-19 Pandemic and following CDC recommendations regarding social distancing and large group meetings, this meeting will be open to the public at the Bridges Library System office as well as virtually via Zoom. Those wishing to observe virtually may do so by downloading the ZOOM app to their personal computer, tablet, or smart phone, and utilizing the above information to join via computer, or they may dial in by telephone. If you wish to communicate in written format with the Board, send comments to the System Director at 741 N. Grand Ave., Waukesha, WI 53186 or kkennedy@bridgeslibrarysystem.org.

AGENDA

1. Call to Order
2. Introductions
3. Comments from the Public
4. Correspondence
5. Approve Minutes of December 2020 Meeting - Action
6. Approve Payment of Monthly Invoices (Year-end 2020 and January 2021)– Action
7. Reports: Director, Staff, APL, Resource Library, Nominating Committee
8. 2020 Donation Report – Discussion
9. 2020 Tech Support Revenue Report – Discussion
10. Cypress Resume - Action
11. Election of Officers for 2021 – Action
12. Bridges Library System Strategic Plan Update - Discussion
13. Confirmation of Next Meeting: Wednesday, February 17, 2021 at Bridges Library System Office
14. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

AGENDA

Executive Committee

Videoconference

or

**Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549**

Thursday, January 21, 2021

1:00 p.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, Vice Chair; Conor Nelan, Secretary; Steve Nass; Michael Wineke

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
8. Communications
9. Discussion and possible action on proposed JDA between the county, Town of Ixonia and WE Energies.
10. Discussion and possible action on tentative future meeting schedule and agenda items.
11. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Register in advance for this meeting:

<https://zoom.us/meeting/register/tJckceCtqT0uHtYqTQU9NEaQS6r1zF1ew1Y>

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, January 21, 2021

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI
OR Via Zoom Videoconference

PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:

You are invited to a Zoom meeting.
When: Jan 21, 2021 07:00 PM Central Time (US and Canada)

Register in advance for this meeting:
[https://zoom.us/meeting/register/tJlpcOCgpj0tGdIxMNit7BLdWkp4d6z-TZul](https://zoom.us/join/zoom/register/tJlpcOCgpj0tGdIxMNit7BLdWkp4d6z-TZul)

After registering, you will receive a confirmation email containing information about joining the meeting.

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing on January 21, 2021, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-T, AGRICULTURAL TRANSITION AND A-2, AGRICULTURAL AND RURAL BUSINESS TO R-2, RESIDENTIAL-UNSEWERED OR A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4289A-21 Kemmeter's Properties LLC: Create an approximate 1-acre R-2 or A-3 zone around the existing home and buildings from an A-T & A-2 zone at **W5051 US Highway 18** in the Town of Jefferson from part of PIN 014-0614-1212-000 (37.826 Ac). This is in accordance with Sec. 11.04(f)2 and 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-T, AGRICULTURAL TRANSITION TO A-2, AGRICULTURAL AND RURAL BUSINESS

R4290A-21 K&V Farms LLC: Create an approximate 2.6-acre A-3 zone around the existing barn from an A-T zone at **N4283 County Road Y** in the Town of Jefferson from part of PIN 014-0614-1242-000 (39.537 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R4294A-21 - Glenn Strike/Roger H and Betty J Strike Trust Property: Create a 1.7-acre A-2 zone around the existing buildings from an A-1 zone at **W1882 County Road CI** in the Town of Sullivan from part of PIN 026-0616-3242-000 (38.94 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R4295A-21 - Glenn Strike/Roger H and Betty J Strike Trust Property: Create a 1.0-acre A-3 zone around the existing home from an A-1 zone at **W1882 County Road CI** in the Town of Sullivan from part of PIN 026-0616-3242-000 (38.94 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4291A-21 - Robert M Klein/Linda M Gryczewski: Create a 1.8-acre A-3 zone around the existing home and buildings from an A-1 zone at **N1138 Fremont Rd** in the Town of Cold Spring from part of PIN 004-0515-2123-001 (30.00 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4292A-21 - Timothy M and Tracy L Johnston Trust: Create a 2-acre A-3 residential building site (Lot 1) from an A-1 zone at **W7527 Mud Lake Rd** in the Town of Lake Mills from part of PIN 018-0713-3621-000 (39.183 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4293A-21 - Timothy M and Tracy L Johnston Trust: Create a 2-acre A-3 residential building site (Lot 2) from an A-1 zone at **W7527 Mud Lake Rd** in the Town of Lake Mills from part of PIN 018-0713-3621-000 (39.183 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

R4288A-20 – Dianne Owens & Paul Elliot: Rezone PIN 008-0715-0232-001 (2.002 Ac) at **N7040 Saucer Drive** in the Town of Farmington. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE PERMIT APPLICATIONS

CU2058-20 – Dianne Owens & Paul Elliot: Allow for an agricultural tourism-banquet hall, conference center and event facility at **N7040 Saucer Drive** in the Town of Farmington on PIN 008-0715-0232-001 (2.002 Ac). This is in a proposed A-2 zone, and is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

CU2059-20 - Brian and Trina Buth: Conditional use to allow for an extensive on-site parking structure at **W9627 Bridge St** in a Community zone in the Town of Lake Mills on PIN 018-0713-1923-015 (0.94 Ac). This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

Jefferson County Courthouse, Room 205

311 S. Center Ave.

Jefferson, WI 53549

January 22, 2021

Time: Jan 22, 2021 08:30 AM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96365832699?pwd=SHM4NE1NdVIQdERnMkNaVEMOY2hNdz09>

Meeting ID: 963 6583 2699

Passcode: 831963

1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Introduce Haley Hoffman – EM Program Assistant
5. Approval of the agenda
6. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Approval of the meeting minutes
8. Communications
9. Sheriff's Report
10. ***Discussion and possible action on approving jail assessment fund purchases**
 - a. **New laundry trailer Jail Division**
 - b. **Jail conference room chairs and tables**
 - c. **Kitchen food steamer**
11. Review Emergency Management Budget
12. COVID-19 PPE Supplies
13. Report on System Mapping – CJCC Coordinator Craig Holler
14. Discussion of Hazardous Materials Incident Contingency Plans 2021 Plan of Work
 - a. Jones Dairy (Update) – Fort Atkinson – Anhydrous Ammonia 121,500 lbs., Sulfuric Acid 5,102 lbs., Sulfuric Acid 93% 22,500 lbs. – update in progress
 - b. Generac Power Systems (update) – Jefferson – Sulfuric Acid 4,700 lbs. – update in progress
 - c. Keystone Foods (update) – now Tyson Foods – Jefferson – Anhydrous Ammonia 1,637 lbs., Sulfuric Acid 2,365 lbs., Hydraulic Oil 18,750 lbs. – update in progress
 - d. Walmart (update) – Jefferson – Sulfuric Acid 2,625 lbs. – update in progress
 - e. Schiller Grounds Care (update) – Johnson Creek – Sulfuric Acid 4,158 lbs. – update in progress
 - f. Trek (update) – Johnson Creek – Sulfuric Acid 4,325 lbs. – update in progress

- g. Frontier (update) – Lake Mills – Sulfuric Acid 1,225 lbs. – update in progress
 - h. Lakeland Cold Storage (update) – Lake Mills – Sulfuric Acid 4,215 lbs. – update in progress
 - i. Perry Way Foods (update) – Watertown – Anhydrous Ammonia 12,464 lbs., Sulfuric Acid 2,837 lbs. – update in progress
 - j. Watertown Water Department (update) – Watertown – Chlorine 750 lbs. – update in progress
 - k. WIS-PAK of Watertown (update) – Watertown – Anhydrous Ammonia 3,850 lbs., Sulfuric Acid 67,865 lbs. – update in progress
 - l. Generac Power (update) – Whitewater – Sulfuric Acid 27,317 lbs. – update in progress
 - m. Whitewater Cogeneration Facility (update) – Whitewater – Sulfuric Acid 47,643 lbs. – update in progress
15. Next meeting date is February 26, 2021 (Sheriff's Office)
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.